

Walker Township Recreation Board
9698 William Penn Hwy
Thompsontown, PA 17094-9772

January 13, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, January 13, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Bruce Righter, Perry Shellenberger, Nancy Baillie and Martin Dreibelbis. Absent: None. Paul Baker called the meeting to order at 7:00 pm.

Visitors: None.

The minutes of the November 11, 2015 meeting were approved.

The treasurer's report – As of December 31, 2015, the treasurer reported the following: **Income:** \$9.51 (Interest) and **Expenses:** \$0 Treasurer's report was approved as presented.

Old Business: Inventory of diamond tex was taken. There is no need to order more as was reported in the November 2015 minutes.

New Business: Nov 28, 2015 – added diamond-tex to Field 3 (Marty and a few youth baseball parents), Dec 17 – removed the refrigerator and the electric at Mexico. The refrigerator is at the Walker Twp park concession stand. Dec 19 – Mexico concession stand moved out, Jan 7, 2016 Laid out pad for concession stand, also, hauled out catwalks and leftover pipes. Mexico's concession stand is ready to move in.

Field use request: Juniata Co Republican Women's Annual Picnic – June 20, 2016 5 pm. to dark
Kitchen/Pavilion approved by motion of Perry, seconded by Marty and carried.

The meeting was adjourned at 7:30 pm.

NEXT MEETING: February 10, 2016 7:00 pm

To Do: Walker Park: replace 2nd base stub, fix split rail fence and overseed fields.
Mexico: Overseed field.

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February 10, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, February 10, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Nancy Baillie and Martin Dreibelbis. Absent: Perry Shellenberger and Bruce Righter. Paul Baker called the meeting to order at 7:00 pm.

Visitors: None.

The minutes of the January 13, 2016 meeting were approved.

The treasurer's report – As of January 31, 2016, the treasurer reported the following: **Income:** \$4.82 (Interest) and **Expenses:** \$2,891.00 (Tuscarora Structures). Treasurer's report was approved as presented.

Old Business: None presented.

New Business: Jan 20, 2016 – completed the concession stand pad at the Mexico field, Jan 21, 2016 – new building was delivered, Feb 3, 2016 – Marty met with Tom Metz at the park to go over the plans for the pavilions.

Field use request:

Mexico Youth Baseball – March 21, 2016 to June 20, 2016 5 pm. to dark

Fields 1,2,3, kitchen and pavilion approved by motion of Marty, seconded by Nancy and Carried.

Thompsontown Baptist Church (“Vision” Soccer Camp) July 11 – 15, 2016 5 pm to 9 pm
Soccer fields 1 & 2 and pavilion – Approved by motion of Marty, seconded by Nancy and Carried.

The meeting was adjourned at 7:35 pm.

NEXT MEETING: March 9, 2016 7:00 pm

To Do: Walker Park: replace 2nd base stub, fix split rail fence and overseed fields.
Mexico: Overseed field.

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March 9, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, March 9, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger, Nancy Baillie, Ron Yorks and Martin Dreibelbis. Absent: Bruce Righter. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Matt Fornwalt, Matt Kepner, Tiffany Lehman (Mexico Youth Baseball), and Jennifer and Matt Hutchinson (Juniata Co Teeners).

The minutes of the February 10, 2016 meeting were approved.

The treasurer's report – As of February 29, 2016, the treasurer reported the following: **Income:** \$4.67 (Interest), \$2,891.00 (Gray's Pallets donation) and **Expenses:** none. Treasurer's report was approved as presented.

Old Business: None presented.

New Business: Coaches Meeting: Marty went over the budget and expenses of the both parks. Rules: no driving on trail, no parking on grass, check the bathrooms before and after practices and games, empty trash cans when 2/3 full, gas grills away from the building (not under pavilion) and dump grease in a can then put in dumpster.

Clean up dates: Mexico Youth Baseball – March 12, 2016 at 8 am. Juniata Co Little League Teeners – soon.

All three building permits have been approved (2 pavilions and Mexico building). Feb. 17 the DEP application for the water startup procedure was completed, Feb. 19 – electric was roughed in at the Mexico building and Mar. 4 the electric was inspected and passed.

Field use request: Juniata Co. Little League Teeners – March 21, 2016 to July 16, 2016 4 pm. to dark Mexico Field approved by motion of Marty, seconded by Perry and carried.

Tribal Travel Soccer April 1 – June 8, 2016 5 pm to 9 pm

Soccer field 1 – 1- 2 practices a week to be coordinated with Mexico Youth Baseball. Also April 3, April 17, May 8 and June 5, 2016 for games. Approved by motion of Perry, seconded by Marty and carried.

Tuscarora Junior High Girls Soccer – March 9 – June 1, 2016 4 to 6 pm

Practice only on an as needed basis. Approved by motion of Perry, seconded by Nancy and carried.

The meeting was adjourned at 8 pm.

NEXT MEETING: April 13, 2016 7:00 pm

To Do: Walker Park: replace 2nd base stub, fix split rail fence and overseed fields.
Mexico: Overseed field.

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April 13, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, April 13, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger, Nancy Baillie and Martin Dreibelbis. Absent: Bruce Righter. Paul Baker called the meeting to order at 7:00 pm.

Visitors: None.

The minutes of the March 9, 2016 meeting were approved.

The treasurer's report – As of March 31, 2016, the treasurer reported the following: **Income:** \$4.43 (Interest), \$300 (Mexico Youth Baseball), \$25 (pavilion rental) and **Expenses:** \$ 1,562.47 (Mexico Concession stand), \$815 (Pavilion plans). Treasurer's report was approved as presented.

Old Business: Juniata County Little League email was discussed.

New Business: Soil samples will be taken on April 14, 2016. Perry reported the spring on the squirrel was broken, mulch is needed and the slide is starting to show more wear. He will get prices on a new slide versus replacement parts. Lime will be spread on the Mexico field. The planter around the park sign needs to be repaired.

All three building permits have been received.

Mar 11 – walls installed in Mexico concession stand, Mar 12 – the fields and trail were cleaned up, Mar 28 – the water system was charged (found a broken line), Mar 29 – sent in a water sample, April 7 – 7 loads of stone were spread on the park road and parking lot.

Field use request: **Juniata Co. Little League Teeners** – March 21, 2016 to July 16, 2016 4 pm. to dark

Field 1 approved by motion of Perry, seconded by Marty and carried.

Ashlee Martin April 16 1 pm to 3 pm

Pavilion–Approved by motion of Perry, seconded by Marty and carried.

Danville Pannebaker – May 15 1 pm to 5 pm

Pavilion - Approved by motion of Marty, seconded by Perry and carried.

The meeting was adjourned at 8:25 pm.

NEXT MEETING: April 13, 2016 7:00 pm

To Do: Walker Park: replace 2nd base stub, fix split rail fence and overseed fields.
Mexico: Overseed field.

Walker Township Recreation Board
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May 11, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, May 11, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger, Bruce Righter and Martin Dreibelbis. Absent: Nancy Baillie. Paul Baker called the meeting to order at 7:05 pm.

Visitors: None.

The minutes of the April 13, 2016 meeting were approved with the following correction: Next meeting should read May 11, 2016

The treasurer's report – As of April 30, 2016, the treasurer reported the following: **Income:** \$4.64 (Interest), \$450 (Juniata Co Little League), \$100 (pavilion rental) and **Expenses:** \$ 552.17 (Mexico Concession stand), \$11.15 (Soil sample postage), \$89.18 (supplies), \$87.29 (building repairs). Treasurer's report was approved as presented.

Old Business: None reported.

New Business: Perry presented Route 333 Supply's playground material. Discussion ensued. Marty will call for prices from Rte 333 and Greenwood. A comparison of prices will be made as both materials are suitable. Fertilizer needs to be spread at a date to be determined. A work detail will be held on June 11 to work on the spring animal in the playground and reset the bases on the fields. Bruce brought up the possibility of placing a donation box at the park. The water sample results came back – everything is ok. Marty brought up the \$10 charge for the person picking up the sample. Perry does not have the prices on the slide at this time.

Field use request: **Lauver Softball Team** – May 13, 2016 6:15 pm to dark

Field 1 approved by motion of Bruce, seconded by Perry and carried.

Juniata Christian Church May 30, 2016 1 pm to dusk

Pavilion/Field 1

June 14, 2016 5:30 pm to dark

Field 1

July 5, 2016 5:30 pm to dark

Field 1 Approved by motion of Marty, seconded by Perry and carried.

Gerald High – June 3, 2016 6 pm to dark

Pavilion/Field 1 and 2 - Approved by motion of Bruce, seconded by Marty and carried.

The meeting was adjourned at 8:00 pm.

NEXT MEETING: June 8, 2016 7:00 pm

To Do: Walker Park: replace 2nd base stub, fix split rail fence and overseed fields.
Mexico: Overseed field.

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June 8, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, June 8, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger, Nancy Baillie and Martin Dreibelbis. Absent: Bruce Righter. Paul Baker called the meeting to order at 7:00 pm.

Visitors: None.

The minutes of the May 11, 2016 meeting were approved with the following correction: Perry, not Bruce, brought up the discussion of a donation box to be placed at the park.

The treasurer's report – As of May 31, 2016, the treasurer reported the following: **Income:** \$4.50 (Interest), \$375.00 (pavilion/Kitchen rental) and **Expenses:** \$20.62 (Mexico Concession stand), \$120.00 (water test 4 mths). Treasurer's report was approved as presented.

Old Business: Perry has not received the prices for the slide parts and/or entire slide replacement.

New Business: A work detail will be held on June 11 to work on the spring animal in the playground and reset the bases on the fields, repair the split rail fence, fix the water line and seed bare areas. Mexico Youth Baseball requested permission to purchase 2' by 2' signs to be placed behind home plate. The sign is dedicated to "The Greatest Ballplayer." The Board agreed with the following modifications – change "baseball players" to "ball players" or just "players" as there are different players using the fields. Also, should be "provided" or "presented" by Mexico Youth Baseball. Nancy requested a key drop box be placed by the kitchen so users may put the key in the box instead of waiting for her to come to the park. By motion of Perry, seconded by Marty and carried it was resolved to install the box.

Field use request: Hollinger - Shertzer Family Reunion – August 13, 2016 12 pm to 4 pm
Kitchen/Pavilion approved by motion of Marty, seconded by Perry and carried.
Clark Graduation Party June 12, 2016 1:30 pm to 8:30 pm
Pavilion approved by motion of Perry, seconded by Marty and carried.
Hund Party – June 18, 2016 10 am to 1 pm
Pavilion - Approved by motion of Marty, seconded by Perry and carried.
Hall Party – June 18, 2016 – 2 pm to 5 pm
Pavilion – Approved by motion of Perry, seconded by Marty and carried.
Hall Party – June 25, 2016 – 2 pm to 5 pm
Pavilion – Approved by motion of Perry, seconded by Marty and carried.
Juniata/Perry Church Softball League – July 30, 2016 8 am to 8 pm
Fields 1 and 2 – Approved by motion of Marty, seconded by Perry and carried.
Ridgeside Kennel Softball Tournament – July 23, 2016 8 am to 8 pm
Fields 1 and 2/Pavilion - Approved by Marty, seconded by Perry and carried.

The meeting was adjourned at 8:15 pm.

NEXT MEETING: July 13, 2016 7:00 pm

To Do: Walker Park: overseed fields.
Mexico: Overseed field.

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July 13, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, July 13, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger and Nancy Baillie. Absent: Bruce Righter and Martin Dreibelbis. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Brandy Meifert, Tyler Mingle, Fidel & Tabitha Lopez, Nathan Schlegel, Matt Wray (Port Royal Youth Soccer) and Ron Yorks.

The minutes of the June 8, 2016 meeting were approved as presented.

The treasurer's report – As of June 30, 2016, the treasurer reported the following: **Income:** \$4.62 (Interest), \$375.00 (pavilion/Kitchen rental), \$50 (security deposit), \$40 (dragging) and \$25 (bathroom cleaning) and Expenses: \$885.65 (Broadleaf treatment) and \$36.15 (equipment repairs). Treasurer's report was approved as presented.

Old Business: Perry has not received the prices for the slide parts and/or entire slide replacement.

New Business: June 11, 2016 – work detail consisted of 3 board members and 1 supervisor. The spring animal was fixed and 2 bases were reset (Field 1 and 2) and the split rail fence was partially fixed. June 17, 2016 – the split rail fence and water line were fixed. By motion of Perry, seconded by Nancy and carried it was resolved to purchase the key drop that Marty had researched. After researching the cost of mulch, the board will purchase the playground mulch from Blue Mountain Processors. John Henry will be contacted for an available date. It was decided to hold off on the fertilizer until rains. Mr. Yorks reported an attempted break-in at the Mexico Field. Someone tried to pry the hasp on the tractor shed. Mr. Yorks has fixed the hasp. It was mentioned that the sheds should have better security at both parks. Mr. Yorks reported 2 road signs at Walker Park were pulled out and 1 pulled over.

Coaches meeting: The coaches from Port Royal Youth Soccer were present as required for a pre-season requirement list. The trail is for walking only – no vehicles except emergency vehicles, take trash to the dumpster when 2/3 full and replace bags (located in storage sheds/concession stand), and check the bathrooms before and after practice and games. Report if there is problem.

Field use request: JHS Girl's Soccer Camp – July 11 – 14, 2016 8 am to 1 pm

Soccer Field 1 approved by motion of Perry, seconded by Nancy and carried.

Ridgeside Kennels Tournament July 23, 2016 8 am to 8 pm

Pavilion/Fields 1&2 approved by motion of Perry, seconded by Nancy and carried.

Black Bear Trucking – July 29, 2016 3 pm to 9 pm

Pavilion/Kitchen - Approved by motion of Perry, seconded by Nancy and carried.

Juniata Co Early Head Start – August 11, 2016 – 4 pm to 8 pm

Pavilion/Kitchen – Approved by motion of Perry, seconded by Nancy and carried.

Port Royal Youth Soccer – August 1 thru Oct 31, 2016 Monday – Thursday & Sat

Soccer Fields 1, 2, 3 – Approved by motion of Perry, seconded by Nancy and carried.

The meeting was adjourned at 8:00 pm.

NEXT MEETING: August 10, 2016 7:00 pm

To Do: Walker Park: oversee fields.
Mexico: Overseed field.

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August 10, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, August 10, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Martin Dreibelbis and Nancy Baillie. Absent: Bruce Righter and Perry Shellenberger. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Richard Morder (Juniata Co Little League – Teeners), Mark Stoicheff (Mid Penn Suns)

The minutes of the July 13, 2016 meeting were approved with the following corrections: Ron Yorks – Visitor and the mulch will be purchased from Blue Mountain Processors not Tuscarora Hardwoods.

The treasurer's report – As of July 31, 2016, the treasurer reported the following: **Income:** \$4.54 (Interest) and \$2,050 (field rentals) and Expenses: \$30.85 (Mexico Concession Stand) and \$69.18 (equipment repairs). Treasurer's report was approved as presented.

Old Business: No slide information available tonight.

New Business: Marty noted 2 more split rails were missing from the fence. Fertilizer will be spread this fall. Mulch for the playground might be placed on Sept. 3, 2016. Marty is waiting for a confirmation from Mr. Henry. The pavilions were discussed. It was decided to table this issue until next year.

By motion of Marty, seconded by Nancy and carried it was resolved to amend the restroom cleaning fee from \$30 to \$25.

Marty and Paul took Mr. Rutter on a tour of the Walker Township Park after the Rutter's Grand Opening Ceremony. They talked about what the future plans were for the park and Mr. Rutter extended an invitation to send a "request for funding."

Coaches meeting: Mr. Morder was present for the coaches meeting. Basically, the trash will be taken to Walker Township Park and check the port-o-pot before and after practices and games. If there is a problem call a board member.

Field use request: **Juniata Co Little League - Teeners** – Sept 11 – October 30, 2016 1 pm to 8 pm

Mexico Field approved by motion of Marty, seconded by Nancy and carried.

Mid-Penn Suns Tournament Oct. 15, 16, 29, 30 7 am to 8 pm

Pavilion/Fields 1&2 &3 approved by motion of Marty, seconded by Nancy and carried.

Juniata Co Crop Walk – Oct 9, 2016 11am to 6 pm

Pavilion/Kitchen/Trail - Approved by motion of Marty, seconded by Nancy and carried.

The meeting was adjourned at 8:25 pm.

NEXT MEETING: September 14, 2016 7:00 pm

To Do: Walker Park: oversee fields, fertilize, repair flower box and repair river stone.
Mexico: Oversee field.

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September 14, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, September 14, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Martin Dreibelbis, Bruce Righter, Perry Shellenberger and Nancy Baillie. Absent: None. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Ron Yorks.

The minutes of the August 10, 2016 meeting were approved.

The treasurer's report – As of August 31, 2016, the treasurer reported the following: **Income:** \$4.78 (Interest), \$315.00 (dragging/rentals/restroom cleaning) and \$50.00 (private donation) and Expenses: \$273.26 (Supplies), .90 (Mexico Concession Stand), \$25.00 (water test) and \$97.17 (Key Drop Box). Treasurer's report was approved as presented.

Old Business: Perry updated the Board on the slide. The original slide is no longer available. He gave the board 4 possible options to put in the place of that slide. Perry was asked to get a few more options to look at before a decision will be made.

New Business: Port Royal Youth Soccer had sent an email concerning the 15% donation from concession profits. The Board will send an email explaining how the fee was established. "The fee was not implemented by the Rec. Board but was a recommendation of the concession stand committee. The Rec Board feels it is strictly a voluntary donation." This email was agreed upon by motion of Bruce, seconded by Marty and carried.

Sept 3 – Mulch was placed on the playground. JP Henry donated the machine to spread it. 3 Rec Board members were on hand to hold the hose!

Marty purchased post and rails for the fence, latches for the stall doors, door stops and a key drop box. It was noted that 3 bleacher boards need to be replaced.

Field use request: **Gary Miller Benefit Tournament** – Sept 17, 2016 8 am to 9 pm

Fields 1 & 2, kitchen and pavilion approved by motion of Marty, seconded by Perry and carried.

The meeting was adjourned at 8:20 pm.

NEXT MEETING: October 12, 2016 7:00 pm

To Do: Walker Park: oversee fields, repair flower box and repair river stone, replace post and rails, replace latches on stall doors.

Mexico: Overseed field.

Walker Township Recreation Board
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November 9, 2016 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, November 9, 2016 at the Walker Township Municipal Building. Present: Paul Baker, Martin Dreibelbis, Perry Shellenberger and Nancy Baillie. Absent: Bruce Righter. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Ron Yorks.

The minutes of the October 12, 2016 meeting were approved.

The treasurer's report – As of October 31, 2016, the treasurer reported the following: **Income:** \$4.57 (Interest), \$25.00 (Scott Hackenberger) and Expenses: \$79.94 (Supplies), \$6.99 (drill bit), \$90.00 (water test), \$51.18 (Fence repair) and \$22.85 (door stops). Treasurer's report was approved as presented.

Old Business: The new slide part will be replaced.

New Business: By motion of Perry, seconded by Marty and carried it was resolved to amend the original pavilion contract to take the concrete portion from Fisher Bros and give it to Brown's concrete.

Oct. 31 – water was shut off and pipes were winterized. Nov. 2 – a fire extinguisher and the anchor was installed at the Mexico concession stand. Nov. 4 – The concession stand failed inspection: the step into the building doesn't meet ADA regulations and the door "knob" needs to be a handle with a push button lock.

The Budget was discussed. Need to adjust the "minor equipment purchases" to \$500.

Field use request: None requested.

The meeting was adjourned at 7:55 pm.

NEXT MEETING: January 11, 2017 7:00 pm

To Do: Walker Park: overseed fields, repair flower box and repair river stone.
Mexico: Overseed field.