

Walker Township Recreation Board
9698 William Penn Hwy
Thompsontown, PA 17094-9772

January 9, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, January 9, 2013 at the Walker Township Municipal Building. Present: Bruce Richter, Paul Baker and Nancy Baillie. Absent: Perry Shellenberger and Martin Dreibelbis. Paul Baker called the meeting to order at 7:00 pm

Visitors: None

The minutes of the November 14, 2012 meeting were reviewed and approved.

The treasurer's report – As of December 31, 2012, the treasurer reported the following: **Income:** Interest - \$4.74, \$100.00 (TJ Tribe), \$497.75 (concessions) and **Expenses:** \$0. Treasurer's report was approved as presented.

Old Business: None presented.

New Business: Letter (email) to go out for all coaches to attend the February 13, 2013 meeting to discuss rules and what is expected of each team. Also, concession stand leaders are needed.

Concession stand committee: None presented

Field use request: By motion of Bruce, seconded by Paul and carried it was resolved to approve Thompsontown Baptist Church request for Vision Soccer Camp Outreach. Dates are July 22nd to July 26th, 2013 from 5:30 pm to 9:00 pm. The request is for the 2 main soccer fields and the pavilion.

The meeting was adjourned at 7:10 pm

NEXT MEETING: February 13, 2013 7:00 P.M

Walker Township Recreation Board
9698 William Penn Hwy
Thompsontown, PA 17094-9772

February 13, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, February 13, 2013 at the Walker Township Municipal Building. Present: Martin Dreibelbis, Paul Baker and Nancy Baillie. Absent: Perry Shellenberger and Bruce Righter. Paul Baker called the meeting to order at 7:00 pm

Visitors: Teresa Kepner, Matt Fornwalt, Chris Snyder, Tiffany Lehman, Brad Zeigler, Kurt Condo (all from Mexico Little League), Melissa Graybill, Steve McClure, and Mike McCahren (all from Port Royal Softball).

The minutes of the January 9, 2013 meeting were reviewed and approved.

The treasurer's report – As of January 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.44 and **Expenses:** \$0. Treasurer's report was approved as presented.

Old Business: Members of Port Royal Girl's Softball and Mexico Little League 2013 coaching staff were present to go over the requirements for using the fields. The teams are responsible for the following items: 1) Dragging fields (notify ahead of time – if wanted done for a game – not regular dragging), 2) Liming – machines are in the building – teams are responsible for the lime. Report broken equipment to Rec Board member, 3) schedule clean up days, 4) check restrooms before practice/games for cleanliness, toilet tissue, etc., 5) check restrooms after practice/games (cleanliness, toilet tissue, etc.), 6) police the fields for trash, left items, etc., 7) follow park rules and regulations- especially the walking trail and parking lot, and 8) Concession stand – clean after each use. ALL RESCHEDULED GAMES NEED TO BE REPORTED to avoid scheduling problems.

New Business: Teresa Kepner asked if shelves could be placed in the softball concession stand at the Mexico field. The board approved the request. She, also, requested the Rec Board pay for the materials. By motion of Marty, seconded by Nancy and carried the request to purchase the shelving material was approved.

Little League and Softball will hold their field clean up day on March 16, 2013 at 9 am.

The port-a-pot will be delivered March 15, 2013. The port-a-pot at field 3 is not needed at this point in time.

A Port Royal softball coach used the field last fall and was told of the donation necessary to reserve the field. He did not send the donation as agreed. This coach will not be allowed to sign up for spring games until the donation is paid.

Marty will check with Zimmerman Electric about an electric change over for the Frosty Machine.

Concession stand committee: None presented

Field use request: By motion of Marty, seconded by Nancy and carried it was resolved to approve Little League's request to use the concession stand for their fundraiser pick up on March 23, 2013 from 4 am to 1 pm.

By motion of Marty, seconded by Nancy and carried it was resolved to approve Little League's field use request for field 3 and the Mexico field from March 18, 2013 to June 15, 2013 at a cost of \$150 per team. All teams were represented.

By motion of Marty, seconded by Nancy and carried it was resolved to approve the Juniata County Republican Women's request for use of the Kitchen and pavilion on June 17, 2013 from 6 pm to dark. The fee is \$75 plus a \$50 security fee, which was waived.

The meeting was adjourned at 8:15 pm

NEXT MEETING: March 13, 2013 7:00 P.M

Walker Township Recreation Board
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March 13, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, March 13, 2013 at the Walker Township Municipal Building. Present: Martin Dreibelbis, Paul Baker, Perry Shellenberger and Bruce Righter. Absent: Nancy Baillie. Paul Baker called the meeting to order at 7:00 pm

Visitors: Teresa Kepner (Mexico LL), Steve Owens, Pamela Rush, Marcy Imes, Mike Dressler, Melissa Graybill (all Port Royal Softball).

The minutes of the February 13, 2013 meeting were reviewed and approved with the following change: "The port-a-pot will be delivered to the Mexico field on March 15, 2013."

The treasurer's report – As of February 28, 2013, the treasurer reported the following: **Income:** Interest - \$2.43 and **Expenses:** \$0. Treasurer's report was approved as presented.

Old Business: Members of Port Royal Girl's Softball 2013 coaching staff were present to go over the requirements for using the fields. The teams are responsible for the following items: 1) Dragging fields (notify ahead of time – if wanted done for a game – not regular dragging), 2) Liming – machines are in the building – teams are responsible for the lime. Report broken equipment to Rec Board member, 3) schedule clean up days, 4) check restrooms before practice/games for cleanliness, toilet tissue, etc., 5) check restrooms after practice/games (cleanliness, toilet tissue, etc.), 6) police the fields for trash, left items, etc., 7) follow park rules and regulations- especially the walking trail and parking lot, and 8) Concession stand – clean after each use. ALL RESCHEDULED GAMES NEED TO BE REPORTED to avoid scheduling problems. The Recreation Board does not operate the Concession Stand. The concession stand committee will meet next Monday at Perry Shellenberger's house at 7 pm. Two people from each organization are requested to be at the meeting. Monthly reports from the Committee Chair are to be presented to the Rec Board.

New Business: A request was made for no smoking in field area. Discussion ensued. By motion of Perry, seconded by Bruce and carried the Park Rules & Regulations will be changed to "Smoking in designated area only. Parking lot is the ONLY designated area.

Field aeration – help was plentiful in the past. Notification of date will be sent out for this year's aeration work detail.

Port Royal paid for 6 teams, however, there is only 5 teams this year. They would like a refund. One Port Royal coach was not able to participate in the Rec Board meetings. He, Rich Lowery, coached previously and the assistant coach did attend the meeting. As an exception, it will be ok for him to use the field this year.

To do list: Soil Sample, weed killer and fertilizer.

Concession stand committee: None presented

Field use request: By motion of Marty, seconded by Perry and carried it was resolved to approve the Juniata Jaguars Travel Softball Tournament for April 27th and 28th. Cost is \$100 per day for fields 1 and 2. They will need to coordinate with Rich Lowery so as to not interfere with their game. No field prep required. Only need bases and miscellaneous tools. This was approved with a rain date of May 4th and 5th. Soccer and Little League will be asked if they want to run the concession stand during the tournament.

Port Royal Girls Softball U12 – coach Melissa Graybill – Tuesdays and Thursdays from 6-8 pm Field 1 and for home games as attached. Motion - Perry, seconded – Bruce and carried

Karen Williams – Aug 11, 2013 11 am to 5 pm – Kitchen and pavilion. Motion – Perry, seconded – Marty and carried. Received \$125.00.

Blue Wave FC – Brian Strawser – 4 home games to be given when schedule has been released plus practice in April, May, and June. Sunday games. Motion – Perry, seconded – Marty and carried

The meeting was adjourned at 8:49 pm

NEXT MEETING: April 10, 2013 7:00 P.M

Walker Township Recreation Board
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April 10, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, April 10, 2013 at the Walker Township Municipal Building. Present: Martin Dreibelbis, Paul Baker, Perry Shellenberger, Nancy Baillie and Bruce Righter. Absent: None. Paul Baker called the meeting to order at 7:00 pm

Visitors: None.

The minutes of the March 13, 2013 meeting were reviewed and approved.

The treasurer's report – As of March 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.22, \$900 (PR Girls), \$125 (Dressler Reunion), \$20 (donation) and **Expenses:** \$80 (Smoking designation sign), \$843.94 (diamond tex/hauling), \$160.38 (shelves). Treasurer's report was approved as presented.

Old Business: “No smoking” signs were ordered, purchased and installed. \$150 refunded to Port Royal Girls Softball due to overpayment. They have 5 teams not 6. Mr. Owens reserved the softball fields for April 27 and 28, 2013. He has only 2 teams playing at this point. He will make a decision next week to cancel or play. He will contact Perry, who will then contact the concession stand committee, as they are to open the concession stand for the tournament.

New Business: John Henry will contact Marty when the aerator will be available for a weekend. Marty will then send out an email asking for volunteers.

Keys were given to the girl's softball coaches.

Water Samples were taken March 26th for the 1st qtr 2013 test and April 2nd for the 2nd qtr 2013 test. The water system was charged on April 6, 2013. Bathrooms are open. Sue Prye has been contacted concerning the cleaning of the bathrooms. The park's port-a-pot was removed on April 8, 2013. On April 4th, fields 1 and 2 were cleaned up; field 3 was done on April 9th.

Soil tests were taken and mailed. The results were received. Marty will contact a company concerning the correct amounts of fertilizer, etc needed as stated by the results.

Concession stand committee: This committee met on March 20, 2013. The committee consists of Sue Clark (president), Tiffany Lehman (Vice President), Teresa Kepner (Asst VP), Mike McCahren (treasurer), Angela Laub (secretary), and Perry and Chris Shellenberger (guidance facilitators). Rules and guidelines were talked about. See the attachment for further information.

Field use request: None requested.

The meeting was adjourned at 8:10 pm

NEXT MEETING: May 8, 2013 7:00 P.M

Walker Township Recreation Board
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May 8, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, May 8, 2013 at the Walker Township Municipal Building. Present: Paul Baker, Perry Shellenberger, Nancy Baillie and Bruce Righter. Absent: Martin Dreibelbis. Paul Baker called the meeting to order at 7:00 pm

Visitors: None.

The minutes of the April 10, 2013 meeting were reviewed and approved.

The treasurer's report – As of April 30, 2013, the treasurer reported the following: **Income:** Interest - \$2.40, \$600 (Mexico LL) and **Expenses:** \$150 (Refund to PR), \$74.26 (supplies), \$619.05 (fertilizer) and \$50 (Water Tests). Treasurer's report was approved as presented.

Old Business: “No smoking” signs were ordered, purchased and installed except at the pavilion (REVISED from 4/10/13 Minutes). April 26 – Fertilizer was spread according to the soil test recommendations. The frosty machine was discussed. Two things were discussed: 1) converter to be made at the cost of \$300, 2) Sue Prye to clean the machine once a week. These were approved by motion of Bruce, seconded by Perry and carried.

New Business: Bruce: 1) wanted to know who was to take care of the flower box, 2) requested boxes to be torn down before putting in the dumpster, 3) drag has 3 solid concrete blocks – no more “riding the drag”, 4) possible to move the dirt pile somewhere else. Softball was asking for the keys to the hydrants – will need to check with Marty. The Playground fence has rails to be fixed. By motion of Paul, seconded by Perry and carried it was resolved to purchase 6 base plugs. The trash dumpster is filling rapidly, request to go to every week pickup.

Concession stand committee: None presented.

Field use request: June 8, 2013 – 5 a m – 3 p m - Mexico Little League - Kitchen and pavilion.

May 11, 2013 - 1 p m - 4 p m – Joey Woodward – Pavilion.

These were approved by motion of Perry, seconded by Bruce and carried.

The meeting was adjourned at 7:50 pm

NEXT MEETING: June 12, 2013 7:00 P.M

Walker Township Recreation Board
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June 12, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, June 12, 2013 at the Walker Township Municipal Building. Present: Paul Baker, Nancy Baillie and Bruce Righter. Absent: Martin Dreibelbis and Perry Shellenberger. Paul Baker called the meeting to order at 7:00 pm

Visitors: None.

The minutes of the May 8, 2013 meeting were reviewed and approved.

The treasurer's report – As of May 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.33, \$150 (Spring Soccer) and \$50 (Pavilion reservations) and **Expenses:** \$90.95 (supplies). Treasurer's report was approved as presented.

Old Business: Correction to May Minutes – request “cardboard” boxes to be torn down before putting in the dumpster.

New Business: Bruce: Telephone poles needed to stop people from pulling their cars onto the grass.

Concession stand committee: None presented.

Field use request: July 6, 2013 – 1 p m – 6 p m – Saner Cousins Reunion - Kitchen and pavilion.

July 2, 2013 – 5 pm to 9 pm – Pavilion and Field 1.

These were approved by motion of Bruce, seconded by Perry and carried.

The meeting was adjourned at 7:35 pm

NEXT MEETING: July 10, 2013 7:00 P.M

Walker Township Recreation Board
9698 William Penn Hwy
Thompsontown, PA 17094-9772

August 14, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, August 14, 2013 at the Walker Township Municipal Building. Present: Martin Dreibelbis and Nancy Baillie. Absent: Bruce Righter, Paul Baker and Perry Shellenberger. Martin Dreibelbis called the meeting to order at 7:00 pm. Due to no quorum, this meeting is an INFORMATIONAL MEETING only.

Visitors: None.

The minutes of the July 10, 2013 meeting were reviewed.

The treasurer's report – As of July 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.27, and \$125 (Kitchen/Pavilion reservations) and **Expenses:** \$51 (weed spray). Treasurer's report was reviewed as presented.

Old Business: Nancy Baillie called Mr. Geissinger. Need to find out when Mr. Geissinger will be available. The Sea Horse spring animal broke. It will be replaced and the spring will be placed lower in the ground. Brian Strawser scrubbed the kitchen floor. The Little League donated scoreboard arrived and is in Marty's shed.

New Business: A compressor will be purchased.

Concession stand committee: None presented.

Field use request:

August 13, 2013 – 6 pm – 9 pm – Penn State Extension Master Gardeners Picnic - Pavilion

August 17, 2013 – 6 pm – 8 pm – Troxelville Mennonite Church Youth Group – Field 1

August 22, 2013 – 6 pm – 8 pm, Juniata Co Early Head Start – Pavilion, field 1

August 24, 2013 – 4 pm – 8 pm – Stacy Misal Birthday Party - Pavilion

These were reviewed.

The meeting was adjourned at 8:00 pm

NEXT MEETING: September 11, 2013 7:00 P.M

Walker Township Recreation Board
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Thompsontown, PA 17094-9772

September 11, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, September 11, 2013 at the Walker Township Municipal Building. Present: Martin Dreibelbis, Bruce Righter and Nancy Baillie. Absent: Paul Baker and Perry Shellenberger. Bruce Righter called the meeting to order at 7:00 pm.

Visitors: Teresa Kepner, Tiffany Lehman, and Mark Stoichoff

The minutes of the August 14, 2013 meeting were approved as presented.

The treasurer's report – As of August 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.42, and \$1,555.78 (State Police Fines) and **Expenses:** \$78.06 (Lock, Keys, cleaning supplies), \$59.99 (Round Up), \$24.41 (shelving), and \$19.34 (mower repair). Treasurer's report was approved as presented.

Old Business: The scoreboard for Field 3 was discussed. It will be placed in left field. Little League will do the work and absorb the cost of installation. Marty will be present when the trench for electric will be dug. Telephone poles have not been picked up due to truck availability. The spring animal has not been replaced yet.

New Business: A work detail will be scheduled. Fertilizer was applied on Sept 9 and Lime was applied on Sept 11, 2013.

Concession stand committee: None presented.

Field use request:

October 6, 2013 – 12 pm – 4 pm – Juniata County Crop Walk – Trail and Pavilion

Sept 3, 2013 – Nov 3, 2013 – 5 pm – 8 pm – Mexico Fall Ball –
Mexico Field

October 20, 2013 – 7 am – 7 pm - Mid-Penn Area Carpenter Girls Softball
Fields 1,2,3

October 27, 2013 – 7 am – 7 pm – Mid-Penn Area Carpenter Girls Softball

By motion of Bruce, seconded by Marty and carried it was resolved to approve the above field requests pending payment.

The meeting was adjourned at 8:15 pm

NEXT MEETING: October 9, 2013 7:00 P.M

Walker Township Recreation Board
9698 William Penn Hwy
Thompstontown, PA 17094-9772

October 9, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, October 9, 2013 at the Walker Township Municipal Building. Present: Paul Baker, Martin Dreibelbis, Bruce Righter, Perry Shellenberger and Nancy Baillie. Absent: None. Paul Baker called the meeting to order at 7:00 pm.

Visitors: None.

The minutes of the September 11, 2013 meeting were approved as presented.

The treasurer's report – As of August 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.54, and \$1,500 (Soccer fees), \$150 (sale of donated freezer), \$50 (pavilion rental), \$287.58 (Softball/Baseball concessions) and **Expenses:** \$1,146.09 (Fertilizer and lime). Treasurer's report was approved as presented.

Old Business: Telephone poles have not been picked up due to truck availability. The spring animal has not been replaced yet. A work detail will be scheduled. Mr. Dreibelbis will contact the seniors that had community services hours as part of their senior projects, which were held, at the park.

New Business: Mr. Shellenberger reported the playground needs engineered wood fibers. A truckload will be ordered in the spring.

Concession stand committee: None presented.

Field use request: None presented.

The meeting was adjourned at 7:40 pm

NEXT MEETING: November 13, 2013 7:00 P.M

Walker Township Recreation Board
9698 William Penn Hwy
Thompstontown, PA 17094-9772

November 13, 2013 Meeting Minutes

The Walker Township Recreation Board met on Wednesday, November 13, 2013 at the Walker Township Municipal Building. Present: Paul Baker, Martin Dreibelbis, Bruce Righter, Perry Shellenberger and Nancy Baillie. Absent: None. Paul Baker called the meeting to order at 7:00 pm.

Visitors: Mark Stoicheff was present to discuss the tournaments held at the park the last 2 weekends in October. The weather was great. He had 6 teams on the 1st weekend and 5 teams the 2nd. He is looking to hold more tournaments next year.

The minutes of the October 9, 2013 meeting were approved as presented.

The treasurer's report – As of October 31, 2013, the treasurer reported the following: **Income:** Interest - \$2.43, and \$100 (Tournament fees), \$25 (pavilion rental), and **Expenses:** \$112.50 (coil spring). Treasurer's report was approved as presented.

Old Business: Telephone poles have not been picked up due to truck availability. Marty called Mr. Walton but did not receive a call back. Mr. Strawser will be contacted concerning a car parked in the grass.

New Business: The spring animal has been repaired. The 3rd qtr and 4th qtr water tests have been completed and passed. Nov 2 – the water system was winterized, Nov 9 – a work detail consisting of 12 people was held. 3 of the 4 seniors who used the park for their senior projects participated, as well as 2 community service people, 2 Port Royal Soccer people, 1 Rec Board daughter and 4 Rec Board members.

Bruce requested to have some tools at the park, in case something should break down.

The Bathroom floors will need to be painted before they are open in the spring.

The 2014 budget was discussed. By motion of Bruce, seconded by Perry and carried it was resolved to forego the repair of the Frosty machine.

Concession stand committee: None presented.

Field use request: None presented.

The meeting was adjourned at 8:45 pm

NEXT MEETING: January 8, 2014 7:00 P.M

